

The Orchards' and Margaret Marsh Parish Council (Group)

NOTICE OF THE 176TH MEETING OF THE PARISH COUNCIL

Thursday 20th March at 7pm at Manston Village Hall

The following are summoned to attend the next Meeting of the Parish Council on Thursday, 20th March, at 7pm at Manston Village Hall: Cllr G Stokes (Chair), Cllr C Christensen and Cllr D Woodruffe.

Members of the Council are requested to attend to consider and resolve upon the business to be transacted at the Meeting as set out below. . Please inform the Parish Council if you are recording the meeting.

AGENDA

1. Public Participation

Members of the public are welcome and invited to speak during the public participation session. Time is limited to 3 minutes for each topic. You may also submit questions by emailing the Clerk. The council cannot resolve any item not on the current agenda.

2. To receive and consider apologies for absence

3. To receive any declarations of interest and consider any requests for special dispensations under Section 33 of the Localism Act 2011

4. To receive and resolve to approve the Minutes of the previous meeting 175 held on Monday, 9th December 2024

5. To receive a report from County Councillor: Cllr Jane Somper

6. To receive the Chair's report:

7. To receive and consider the Clerk's Report on past subject matters arising from the minutes:

- See OMM 176 Report Pack - Appendix A for status and outcome of previous matters

8. To receive Parish updates:

- East Orchard
- Margaret Marsh
- West Orchard

9. To receive Cllr Stokes's report on the role and responsibilities of the Parish Wardens

10. To consider Cllr Woodruffe's report for Parish Litter Picks

11. To discuss any Highways issues:

12. To comment on Planning Applications:

- P/HOU/2025/01284: Proposal: Erect redesigned enclosed porch to the rear door. Location: The Old Chapel Parsons Lane, Hartgrove, SP7 0LF.
- See OMM 176 Report Pack - Appendix B for status and outcome of previous Planning Applications

13. To receive the finance report and agree action in response to proposals:

- To receive the Bank Reconciliation April 2024 to February 2025
- To approve the payments made and payments for invoices received

14. 2025-26 Budget and Precept

- To ratify 2025-26 budget previously confirmed by a meeting of the Chair and councillors on 28th January 2025 under the Scheme of Delegation 2020.
- See OMM 176 Report Pack - Appendix D for 2025-26 budget breakdown and Precept request

15. Council Banking

- To consider and approve changes to the bank access and authorisation of signatories

16. To receive a report on Asset Register & Insurance:

- To consider Cllr Christensen's report on the condition of Parish Assets

17. Policies & Procedures

- Financial Regulations: To consider and approve revisions to the PC Financial Regulations, recently updated in line with the Procurement Act 2023 and the Procurement Regulation 2024.
- Freedom of Information: To consider and approve revisions to the PC Freedom of Information Policy

18. To review the Internal Governance Schedule and note end-of-year requirements:

19. Communications:

- Cllr Woodruffe to report on investigations into improving communications with the parish electorate, including options for using social media.
- To receive Clerk's interim report on current use, costs and options for PC website.

20. Training:

- Training received by council members or the Clerk in the past month (for reporting purposes only)

21. Correspondence:

- To note any correspondence received by members of the Clerk

22. Matters pertinent:

- Items are included at the discretion of the Chair. Members are to notify the Chair before the start of the meeting of any matter they wish to raise.

23. To note any decision/actions taken by Parish Clerk

- As per "Openness of Local Government Bodies Regulations 2014, Part 3, Paragraph 6-10" Record of decisions and access to documents (for reporting purposes only)

24. To record any items for the next meeting agenda:

- Any requests for agenda items for resolution at the next meeting must be received by May 9th 2025.

25. To record date of the next meeting: May 19th 2025, to include

- The Annual Parish Meeting of the joint parishes, commencing at 6:45pm
- The Annual General Meeting of the council
- The 177th meeting of the Parish Council

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability); Crime & Disorder; Health & Safety; and Human Rights.



Signed: B Barker

Date: 14th March 2025

Clerk to the Parish Council email: Clerk@theorchardsandmargaretmarsh-pc.org.uk

Further information:

- Parish Council information is available at www.theorchardsandmargaretmarsh-pc.org.uk/
- Please report issues regarding highways and footpaths to Dorset Council: Dorset Council Website: <https://www.dorsetcouncil.gov.uk/>