

The Orchards' and Margaret Marsh Parish Council (Group)

NOTICE OF THE 178th MEETING OF THE PARISH COUNCIL

Monday 8th September 2025 at 6:45pm
At St Margaret's Church, Margaret Marsh, Shaftesbury, SP7 0AZ

The following are summoned to attend the 178th Meeting of the Parish Council:

Cllr C Christensen (Chair), Cllr G Stokes, Cllr D Woodruffe, Cllr J Elliott, and Cllr A Turbett-

Members of the Council are requested to attend to consider and resolve upon the business to be transacted at the Meeting as set out below. Please inform the Parish Council if you are recording the meeting.

AGENDA

1. Public Participation

Members of the public are welcome to ask questions or make brief statements to the Parish Council. The time for each is limited to 3 minutes. You may also submit questions beforehand by emailing the Clerk. The council cannot resolve any items not on the current agenda.

2. To receive and consider apologies for absence

3. To receive any declarations of interest and consider any requests for special dispensations under Section 33 of the Localism Act 2011

4. To receive and resolve to approve Minutes of the 177th meeting held on Tuesday, 27th May, 2025

5. To receive a report from County Councillor: Cllr Jane Somper

6. To receive the Chair's report:

7. To receive the Clerk's Report on past subject matters arising from the minutes:

See OMM 178 Report Pack - Appendix A for the status and outcome of previous matters

8. To receive Parish updates:

- i.** East Orchard
- ii.** Margaret Marsh
- iii.** West Orchard

9. To discuss any Highways, Bridleways and Footpaths issues:

Please report any faults or existing defects to [Dorset Council.gov.uk/w/report-a-problem-on-the-road-or-pavement](https://dorsetcouncil.gov.uk/w/report-a-problem-on-the-road-or-pavement)

10. To receive any updates on Flooding

Please report flooding or a possible cause of flooding to [DorsetCoOuncil.gov.uk/w/report-flooding](https://dorsetcouncil.gov.uk/w/report-flooding)

11. To comment on current Planning Applications:

See OMM 178 Report Pack - Appendix B or view online [Dorsetcouncil.gov.uk/planning-buildings-land](https://dorsetcouncil.gov.uk/planning-buildings-land).

- i.** P/HOU/2025/04589: Location: Belvedere Parsons Lane Hartgrove SP7 0LA. Proposal: Erect single storey timber framed garden room.
- ii.** P/HOU/2025/04898: Location: Belvedere Parsons Lane Hartgrove SP7 0LA. Proposal: Erect a two-storey rear extension (demolish existing lean-to extension)

12. Review of Governance Schedule:

To note any actions to be taken by the Members or RFO (for reporting purposes only)

13. Financial Matters

See OMM 178 Report Pack - Appendix C for supporting reports.

- i. To receive and approve the Bank Reconciliation for April – August 2025
- ii. To receive and review YTD budget reports April – August 2025 and forecast
- iii. To consider and approve RFO salary scale and backpay as per National Joint Council (NJC) for 1 April 2025 to 31 March 2026 (Backpay = £32. Revised monthly payment £193.63 Sept25 – March26)
- iv. To resolve to approve the following payments already made

Date	To Whom	For What	Total	[VAT]	Net
30/6/25	Service Charges	Unity Bank	6		
10/7/25	Manston VH	Hall Hire	18		
31/7/25	Service Charges	Unity Bank	6		
31/8/25	Service Charges	Unity Bank	6		

- v. To resolve to approve the following payments due

Date	To Whom	For What	Total	[VAT]	Net
16/9/25	Vision ICT	Hosting Oct-Sept 2026	223.76	37.29	186.47
16/9/25	ICO	Data Protection charges	56		
30/9/25	PCC M M	Hall Hire	18		
30/9/25	B Barker	Clerk Pay September	193.63		
30/9/25	B Barker	Clerks Back pay	32		
30/9/25	Service Charges	Unity Bank	6		
30/10/25	B Barker	Clerk Pay October	193.63		
30/10/25	Service Charges	Unity Bank	6		
30/11/25	Service Charges	Unity Bank	6		
30/11/25	B Barker	Clerk Pay November	193.63		

- vi. To receive and approve recommendations for the provision of a Parish Council Laptop
- vii. To receive and approve recommendations for Parish Council joining LGPS.
- viii. To consider any recommendations for 2026-27 budget

14. Staffing & Confidential Matters

Members of the public will be asked to leave the meeting if confidential items need to be discussed

15. Communications:

To receive an update on council communications (for reporting purposes only)

16. Training:

To note any training received or forthcoming dates (for reporting purposes only)

17. Correspondence:

To note any correspondence received (for reporting purposes only)

18. Matters pertinent:

Items are at the Chair's discretion. Members should notify the Chair before the meeting of matters they wish to raise.

19. To note any decision/actions taken by the Parish Clerk

As per Openness of Local Government Bodies Regulations 2014, Part 3, Paragraph 6-10

20. To record any items for the next meeting agenda:

Any requests for agenda items for resolution at the next meeting must be received by 1st December 2025

21. To record the date of the next meeting: 9th December 2025

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Human Rights, and the conservation of biodiversity.

Signed: *B Barker*

Date: 1st September 2025

Clerk and RFO to the Parish Council email: Clerk@theorchardsandmargaretmarsh-pc.org.uk

Further information:

Parish Council information is available at <http://www.orchardsandmargaretmarsh-pc.gov.uk/>. Please report issues regarding highways and footpaths to Dorset Council: Dorset Council Website: <https://www.dorsetcouncil.gov.uk/>