

The Orchards' and Margaret Marsh Parish Council (Group)

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Appendix A: Meeting 181: Clerk's Report

Item 8: Full Council matters, up to and including meeting 180 (March 9th 2026)

| Minute Number | Action points | Progress | Status |
|-----------------------------|--|---|---------------------|
| May-25 Meeting 177 | | | |
| 6/25iii | Two vacancies remain. | | ongoing |
| Sept-25 Meeting 178 | | | |
| 46/25 | Cllr Tebbutt Russell asked about the Resilience planning process. | Action: Clerk to undertake research into local parish resilience plans and update Cllrs. | On hold |
| Dec - 25 Meeting 179 | | | |
| 52/25.i | Chair's report: St Thomas Church: open graveyard. PCC confirmed it is responsible for upkeep and contacting the owner. But indicated intention to transfer responsibility to PC in due course by changing status to closed churchyard. This should be transferred directly to Dorset Council, as maintenance commitment would be beyond the scope of the PC. | Action: PC contacted Highways regarding the layby, which has been improved and continues to monitor | ongoing |
| 52/25.ii | The Chair has joined the 'Orchards and Beyond' WhatsApp group to communicate parish matters. | | done |
| 54.b/25: | Margaret Marsh – Cllr Tebbutt Russell researched Marsh Pond, which could be made more attractive as an environmental asset. A working party could mow and trim. | Action: Clerk to identify insurance issues in respect of a Parish Council-organised working group | See 76/25 - ongoing |
| 59/25 | Scheme of Delegation 2025. Decision made 17th November 2025, for Clerk to take advantage of savings offered through Black Friday Deals and purchase PCI Laptop formally ratified. | Clerk confirmed Parish laptop purchased + Microsoft 365 licence, | done |
| 60.f/25 | It was RESOLVED to APPROVE the proposed budget for 2026-27 at £4584, 12% less than 2025-26. | Action: RFO to publicise on website. | done |
| 60.g/25 | It was RESOLVED to APPROVE the recommendation to the 2026-27 precept at £4584, which equates to a band-D equivalent charge of £31.75, a £1.10 increase over 2025-26. | Action: RFO to publicise on website. | done |
| 64/25 | Vision ICT is upgrading the PC email system over the next month | Action: Completed 17/4/26 | Done |
| Mar -26 Meeting 179 | | | |
| 76/25 | Council's insurers advised that no additional cover is required for proposed works at Margaret Marsh Pond, subject to appropriate health and safety guidance, volunteer briefing, and signage | No immediate action | done |
| 87/25 | New Councillor training to be undertaken | Action: Clerk to send new councillor training details to Cllr Gay. | done |

Appendix B: Meeting 181: Planning Applications

Item 12: Planning Applications received to May 2026

| Date | Planning Application Number | Location | Proposal | PC Comments | PC Decision | DC Outcome |
|----------|--------------------------------|---|--|-----------------------|-------------|-----------------------------|
| 09/09/25 | <i>P/FUL/2025/04458</i> | Barn At E 383165 N 116080 Fishey Lane East Orchard | Erect 1 no. dwelling, change of use of land from agricultural to residential and carry out hard and soft landscaping (demolish existing agricultural building) | Flooding issues noted | | Under Officer Consideration |
| 03/10/25 | <i>P/CLE/2025/05892</i> | Highgate East Orchard Shaftesbury SP7 0LH | Certificate of lawfulness to confirm the existing use of the buildings and land as mixed agricultural and residential (comprising a bungalow, garage, 5 No. agricultural buildings and pastureland extending to approx. 16 acres). | | | Refused |
| 07/10/25 | <i>P/FUL/2025/05069</i> | Buildings At Trapdoor Farm Village Road To Trapdoor And Henbury Farm - Access Road East Orchard SP7 OLG | Demolition of existing agricultural buildings and erection of 3no dwellings including landscaping, groundworks, access and parking | | | Granted |
| 23/12/25 | <i>P/LBC/2025/07616</i> | Mayfield House Bleax Close East Orchard SP7 OBA | Erect single storey rear extension, relocate front door and erect porch over, demolish gazed garden room and make good of historic fabric. Internal alterations to existing dwelling. | Fontmell Magna Parish | | Out To Consultation |
| 14/01/26 | <i>P/FUL/2025/07433</i> | Pennyclose Farm Church Lane East Orchard SP7 OLP | Conversion of barn to 4 no. dwellings and associated works | Approved | | Granted |
| 28/01/26 | <i>P/VOC/2026/00521</i> | Location: Woodbridge Meadow, Woodbridge Lane, Bedchester, SP7 OBF | Erect two storey extension and convert garage to form self-contained annexe and garden store (with variation of condition 3 of planning permission 2/2017/0561/FUL to allow the annex to be used as staff accommodation) | Fontmell Magna Parish | | Under Officer Consideration |

Appendix C: Meeting 181: Financial Report

Item 17.a Bank Reconciliation 1st April to 30th April 2026

The Orchards and Margaret Marsh Parish Council

Bank Reconciliation 2026-2027

Prepared by _____ Date _____
 Beverly Barker (Clerk)

Approved by _____ Date _____
 Cllr C Christensen (Chair)

Bank Reconciliation as at 30/04/2026

| | | |
|----------|--|------------------|
| A | Cash in Hand 01/4/2025 | £2,728.49 |
| | ADD | |
| | Receipts 01/04/2025 to 30/04/2026 | 2292.00 |
| | SUBTRACT | |
| | Payments 01/04/2025 to 30/04/2026 | -7 |
| | Cash in Hand at 30/04/2026 | £5,013.49 |
| B | Cash in hand per Bank Statement | |
| | Unity Trust at 30/04/2026 | 5013.49 |
| | <i>statement number 47</i> | |
| | Less unrepresented payments | 0.00 |
| | plus unrepresented payments | 0 |
| | Adjusted Bank Balance | £5,013.49 |
| | A=B agreement Formular (TRUE or FALSE) | TRUE |

Item 17.b YTD 2026-27 Budget report

The Orchards and Margaret Marsh Parish Council

Year to Date Forecast 2025-26

@5/5/26

| Item Description | 2026-27 Budget | | | | | | | | | | | | YTD | VAT | GROSS TOTAL | VAT | Variance | Notes | |
|--------------------|----------------|-----------|-----------|-----------|-----------|---------------|-----------|-----------|-----------|-----------|-----------|------------|-----------|-----------|------------------|----------|----------|-------|--|
| | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | | | | | | | |
| DC Precept Payment | 2,292.00 | | | | | 2,240.50 | | | | | | | | | | 4,532.50 | | | |
| 1.1 VAT | | | | | | | | | | | | | | | | 42.83 | | | |
| Income | £2,292 | £0 | £0 | £0 | £0 | £2,241 | £0 | £0 | £0 | £0 | £0 | £43 | £0 | £0 | £4,575.33 | | | | |

| Expenditure | Item Description | 2026-27 Budget | | | | | | | | | | | | YTD | VAT | GROSS TOTAL | VAT | Variance | Notes |
|-------------|----------------------------|----------------|-----|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|-------------|-------------|----------|-------------------------|
| | | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | | | | | | |
| 1 | Staff costs | 206.00 | | | | | | | | | | | | | | 2,472 | | -£192.00 | est LGA plus grade |
| | 1.1 NI payment | | | | | | | | | | | | | | | £0 | | £0.00 | Changes in NI threshold |
| | 1.2 Pension Contributions | 45.32 | | | | | | | | | | | | | | £544 | | -£87.84 | |
| | 1.3 Payroll Administration | 0.00 | | | | | | | | | | | | | | £0 | | £0.00 | |
| 2 | Office costs | 0.00 | | | | | | | | | | | | | | £150 | | £30.00 | Incl MS license |
| | 2.2 Web Site | 0.00 | | 184 | | | | 73 | | | | | | | | £257 | 42.83 | £0.00 | |
| | 2.3 Hall Hire | 0.00 | | 30 | | | | 30 | | | | | | | | £120 | | -£46.00 | |
| 3 | Councillor costs | 0.00 | | | 25 | | | | | | | | | | | £75 | | £25.00 | |
| 4 | Finance | 0.00 | | 260 | | | | | | | | | | | | £260 | | £0.00 | est 5% increase |
| | 4.1 Insurance | 0.00 | | 70 | | | | | | | | | | | | £70 | | £0.00 | |
| | 4.2 Audit Fees | 0.00 | | | | | | | | | | | | | | £0 | | £0.00 | |
| | 4.3 Bank Charges | 7.00 | | | | | | | | | | | | | | £84 | | -£12.00 | |
| | 4.4 Data Protection | 0.00 | | | | | | 47 | | | | | | | | £47 | | £0.00 | |
| | 4.5 DAPTC Subscription | 0.00 | | 140 | | | | | | | | | | | | £140 | | £0.00 | est 5% increase |
| 5 | Training | 0.00 | | | | | | | | | | | | | | £0 | | £100.00 | |
| | 5.1 Clerk Training DAPTC | 0.00 | | | | | | | | | | | | | | £0 | | £50.00 | |
| | 5.2 Cllr Training | 0.00 | | | 50 | | | | | | | | | | | £150 | | £0.00 | |
| 6 | Asset management | 0.00 | | | | | | | | | | | | | | £100 | | £0.00 | |
| | 6.1 Asset Maintenance | 0.00 | | | | | | | | | | | | | | £100 | | £0.00 | |
| 7 | Grant Donations | 0.00 | | | | | | | | | | | | | | £250 | | £0.00 | |
| | 7.1 One off Grant Awards | 0.00 | | | | | | | | | | | | | | £250 | | £0.00 | |
| 8 | Election | 0.00 | | | | | | | | | | | | | | £0 | | £0.00 | |
| | 8.1 Erection Costs | 0.00 | | | | | | | | | | | | | | £0 | | £0.00 | |
| | SUB TOTAL | £4,584 | | £912 | £333 | £258 | £408 | £363 | £258 | £408 | £333 | £258 | £408 | £333 | £4,719 | £43 | £135 | | |
| | From Reserves | 0 | | | | | | | | | | | | | | 0 | | 0 | |
| | Total Expenditure | £4,584 | | £912 | £333 | £258 | £408 | £363 | £258 | £408 | £333 | £258 | £408 | £333 | £4,719 | £43 | £135 | | |

Item 17.h Payments already made

To be signed by the Chair at the meeting

| Payments made | | | | | |
|---------------|----------------|------------------|-------|-------|-----|
| Date | To Whom | For What | Total | [VAT] | Net |
| 30/4/26 | Service Charge | Unity Trust Bank | 7.00 | | |
| | | | | | |

Item 17.i Payments for invoices received

| Payments to be made | | | | | |
|----------------------|-----------------------------------|-----------------------------------|--------|-------|-----|
| Date | To Whom | For What | Total | [VAT] | Net |
| | | | | | |
| 13/3/26 | Hall Hire - Child Okeford | Hall Hire | 30.00 | | |
| 31/5/26 | Service Charge | Unity Trust Bank | 7.00 | | |
| 30/6/26 | Service Charge | Unity Trust Bank | 7.00 | | |
| 31/7/26 | Service Charge | Unity Trust Bank | 7.00 | | |
| 31/8/26 | Service Charge | Unity Trust Bank | 7.00 | | |
| 20/5/26 - 30/8/26 | Beverly Barker (April- August) | Clerk Net Pay £183.81 x 5 | 919.05 | | |
| 20/5/26 - 30/8/26 | LGPSDC Pension (April- August) | Employee + Employer £56.66 x 5 | 283.3 | | |
| | | | | | |

Signed Chair

Date